



INTERNAL GUIDANCE

Number: **WMC10**

Prepared by: **WELDING AND MATERIALS COMMITTEE**

Approved by: **TSC**

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Reference: **SAFed Procedure for issuing CSCS Cards to Approved Welders**

Introduction

1. In January 2015 the Construction Leadership Council, a committee sponsored by the Department for Business Energy and Infrastructure Strategy (BEIS), specified that any person accessing a construction site should have a CSCS (Construction Skills Card Scheme) skills card to ensure he has the skill, minimum level 2, to carry out his contracted tasks and can work safely. It was not intended to be a monopoly as Trade Associations were encouraged to become a partner to the scheme and issue cards for their discipline. SAFed became a partner in November 2015, primarily for engineer surveyor employees of SAFed member companies. On 1 Apr 2017 CSCS discontinued their Construction Related Occupation (CRO) card and encouraged trade associations to pick up such CRO disciplines.

2. CSCS and the Safety Assessment Federation (SAFed) agreed an extension to their route for issuing CSCS cards to approved welders. This can be carried out by SAFed members, accredited by UKAS to ISO/IEC 17020 for Certification of welders, to national standards for Welder Qualification. The SAFed Technical Committee for Welding (TC4), has approved a procedure for SAFed members to assess welders and issue a SAFed CSCS card. The procedure is as follows:

- SAFed member assesses the welder competence by:

Carrying out the approved welder skills test on an appropriate welding process and issuing a ISO /IEC 17020 welding certificate in accordance with BS EN ISO 9606

The candidate welder passes a written a job knowledge test. Using the SAFed/CSCS approved test. Welder SS01 Q and A (Internal Only) and is held by SAFed Tech Manager.

The candidate welder passes the CSCS health and safety passport test at a local DVLA center.

The candidate/employer submits: -

Evidence of passing the CSCS Health and Safety examination.

Valid ISO/IEC 17020 welder approval certificate with Job knowledge acceptable.

Purchase order/ fee (as defined by each individual SAFed Member Company) for production of CSCS card.

Instruction of return receipt for card and certificates when applicable

SAFed Member Company will verify all information submitted and on confirmation of receipt of the appropriate fee produce CSCS card. Card is valid for 5 years from date of issue

CSCS card and certificates are posted as instructed.



Each SAFed Member Company shall maintain its own database of CSCS card it issues and related information. Records will be maintained for 6 years from date of issue of CSCS card.

3. Administration. CSCS cards can be obtained direct from CSCS (contact: Gordon Jenkins – Gordonjenkins@cscs.co.uk) and come pre-printed with the CSCS logo. Members should specify the white 'professionally Qualified Person' card. Members then print their own cards in accordance with the layout at Annex A to this procedure, with the SAFed logo. The issuing member should ensure their company details are on the card.